

Notice of Board of Directors Nominations Nepal Center of North Carolina (NCNC)

Date: October 18, 2025

The NCNC Election Committee 2025 is pleased to announce the opening of nominations for the Board of Directors. All NCNC members are invited to submit nominations for a two-year term commencing on January 1, 2026. Positions open for nomination include:

1. President (1)
2. Senior Vice President (1)
3. Vice President (1)
4. Executive Secretary (1)
5. Joint Secretary (1)
6. Treasurer (1)
7. Directors of Board (5)

Nomination Guidelines for NCNC Board of Directors

Interested members are encouraged to either nominate themselves or nominate other individuals who meet the following criteria: they must be dues-paying members of NCNC as of September 1, 2025, or hold lifetime membership or patron status.

All nominations must be submitted to the Election Committee in accordance with the procedures outlined below.

Eligibility Criteria

To qualify for a position on the Board of Directors (BOD), nominees must:

1. Be a dues-paying NCNC member in good standing for at least two years prior to the election date.
2. Be at least 18 years of age.
3. For the position of President, the nominee must also have completed one full two-year term as a BOD member.

Nomination Procedures

When submitting a nomination, please adhere to the following steps:

1. Each individual may be nominated for only one position.
2. A nominator may submit nominations for multiple positions.
3. The nominator must print and complete the form provided in Appendix 1 of this document, ensuring all information is accurate.
4. Clearly specify the position for which the individual is being nominated.

5. Include a brief statement affirming, to the best of the nominator's knowledge, that the nominee meets all eligibility requirements as outlined in these guidelines and the NCNC bylaws.
6. Submit the nomination no later than **October 31, 2025**.
7. Send nominations exclusively to **election@ncnepal.org**.
8. Nominations submitted via social media, personal email, or other means of communication (phone call, text message etc.) will not be accepted.
9. A nomination fee is required to support election-related expenses. Payment must be made through the **Donate** link on the NCNC website: <https://www.ncnepal.org/donate-ncnepal>. Be sure to include the nominee's name and the position in the payment text box. Nominations will only be confirmed once the fee is received.

Board of Directors Positions	Nomination fee per position
President	US \$500.00
Senior Vice President	US \$300.00
Vice President	US \$300.00
Executive Secretary	US \$300.00
Joint Secretary	US \$200.00
Treasurer	US \$200.00
Director	US \$100.00

For details regarding the election timeline, eligibility criteria, membership requirements, nomination procedures, and other election-related information, please visit the NCNC website at <http://www.ncnepal.org>.

With respect,

NCNC Election Committee 2025

Dr. Achyut Prasad Sharma, Chair

Bikram Gautam, Member

Dr. Bhaskar Kunwar, Member

Appendix 1: Nomination Form

Section 1: Information about the Nominee:

Required Information	Response
Position nominated	
Legal name of the nominee (nickname is not accepted)	
Current mailing address	
Starting date and ending date of BOD term (For President position only)	
Valid email address	
Verifiable phone number	
Membership status as of September 1, 2025	

Section 2: If you are submitting a nomination on behalf of someone else, please complete the following information. If you are nominating yourself, simply write 'SELF' in the response field for Name of Nominator.

Required Information	Response
Name of Nominator	
Current mailing address	
Valid email address	
Verifiable phone number	
Membership status as of September 1, 2025	

Signature of the candidate

Signature of the nominator